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## VOLUNTEER OPPORTUNITIES

### ADMINISTRATION

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#### OFFICE VOLUNTEER

**Details:** There are always tasks to be completed in the VRL office. Are you willing to assist with clerical, computer, answering phones, organizing or other tasks?

**Experience:** Clerical & computer skills helpful but not necessary.

**Schedule:** This opportunity is very flexible. We can use people once a week or once a month Monday-Thursday.

**Contact:** Bobbi Condos at [bcondos@valleyreallife.org](mailto:bcondos@valleyreallife.org) or 509.232.0840

#### GRAPHIC DESIGN

**Details:** We occasionally need help with graphic design projects. Most projects can be done from home if you have the appropriate software otherwise it can be done in the VRL office during regular office hours.

**Experience:** Formal training in graphic design or professional design experience and thorough knowledge of software used. We use Photoshop at VRL.

**Requirements:** To do the work from home, you must have advanced design software like Photoshop.

**Contact:** Bobbi Condos at [bcondos@valleyreallife.org](mailto:bcondos@valleyreallife.org) or 509-232-0840.

### CELEBRATE RECOVERY

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#### BUS DRIVERS

**Details:** This ministry transports CR participants by bus on Monday nights from the Valley area.

**Experience:** Must have experience & licensing to drive a passenger bus.

**Schedule:** Monday nights.

**Requirements:** Washington State CDL P1 license. Must be a male. Will need to fill out a Volunteer Application and Background Check prior to volunteering in this area.

**Contact:** Stuart Vogelmann, [svogelman@valleyreallife.org](mailto:svogelman@valleyreallife.org) or 509.232.0840

#### CHILDCARE PROVIDERS AND HELPERS

**Details:** This ministry provides childcare for the children (infants and toddlers) of those who attend Celebrate Recovery.

**Experience:** None.

**Schedule:** Mondays, 6:30-9:00pm.

**Requirements:** Must be 18 years or older. Will need to fill out a Volunteer Application and Background Check prior to volunteering in this area. Must be passionate about caring for children and dependable.

**Contact:** Sandee Franklin, [sfranklin@valleyreallife.org](mailto:sfranklin@valleyreallife.org) or 509.232.0840

#### COOKIE BAKERS

**Details:** Bake or purchase cookies for Celebrate Recovery's fellowship time on Monday evenings.

**Experience:** None.

**Schedule:** Cookies may be brought on Sunday or Monday.

**Contact:** Sandee Franklin, [sfranklin@valleyreallife.org](mailto:sfranklin@valleyreallife.org) or 509.232.0840

#### FOOD SERVICE

**Details:** Help plan & prepare dinners for Celebrate Recovery's Monday night program.

**Experience:** None.

**Schedule:** Monday evenings, 5:00-6:30pm at VRL.

**Requirements:** Must have a Food Handler's Permit.

**Contact:** Sandee Franklin, [sfranklin@valleyreallife.org](mailto:sfranklin@valleyreallife.org) or 509.232.0840

## CHILDREN'S MINISTRY

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If you are interested in making a lasting impact on the next generation then come serve in BIGtown Children's Ministry at Valley Real Life. We offer small group time as well as large group time within the ministry. This creates many volunteer opportunities: Small Group Leaders, Class Leaders, Class Helpers, Host Team, Large Group Storytellers, Worship Leaders, AV Team, and many more.

We would love to talk to you and get you on the team as we strive to love and equip the next generation to go "all in" with Jesus. Please contact Brad Pesnell, [bpesnell@valleyreallife.org](mailto:bpesnell@valleyreallife.org) or 509.232.0840.

### Other Children's Ministry Volunteer Needs:

**DAY CAMP LEADERS** care for an assigned small group of children during our summer week-long day camp, Vacation Bible School (2013 date to be determined). Must be 16 years +.

**DAY CAMP HELPERS** support leaders during Vacation Bible School (2013 date to be determined).

**BABY DEDICATION CEREMONY COORDINATOR** is responsible for coordinating and overseeing a baby dedication ceremony twice a year; includes coordination and communication with parents, staff and volunteers.

**SUMMER CAMP LEADERS** care for an assigned small group of children during our annual Children's Ministry Summer Camp. Must be 16 years + and week-long overnight stay at camp is required (August 19-23, 2013).

**SPECIAL EVENTS COORDINATOR** is responsible for building teams and coordination of events such as the Community Easter Egg Hunt, Family Campout and/or other events as scheduled.

**ADOPT-A-CLASSROOM** is a program where your family or small group can adopt one of our Children's Ministry classrooms and focus on encouraging volunteers, act as subs, decorate the room, visit the kids.

## FACILITIES

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### BUILDING & GROUNDS MAINTENANCE TEAM

**Details:** Help with building and ground maintenance tasks ranging from drywall repair, painting, carpentry, metal work, chair repair, weed control, mowing, landscaping and a variety of interior/exterior projects.

**Experience:** Ranging from none to basic carpentry and building repair.

**Schedule:** Flexible schedule. Some tasks will be dependent on events.

**Requirements:** Some tools and supplies available. Volunteers may need to bring specialized tools depending on assigned task or project. The ability to complete a task within a given deadline to prevent interfering with events and services.

**Contact:** Scotty Smith, [ssmith@valleyreallife.org](mailto:ssmith@valleyreallife.org) or 509.232.0840

### SET UP/TEAR DOWN TEAM

**Details:** This ministry helps set up and tear down chairs, tables, etc. for worship services and special events as needed.

**Experience:** None

**Schedule:** Thursday or Sundays before and after services and as needed for special events.

**Requirements:** Must be able to lift lightweight equipment.

**Contact:** Scotty Smith, [ssmith@valleyreallife.org](mailto:ssmith@valleyreallife.org) or call 509.232.0840

### SNOW REMOVAL TEAM

**Details:** This team is "on-call" to be at the church to clear sidewalks and entryways as needed (given winter weather conditions) which include drifting and blowing snow in significant amounts in short periods of time.

**Experience:** Some knowledge of how to use a snow blower.

**Schedule:** As needed, given winter weather conditions.

**Contact:** Scotty Smith, [ssmith@valleyreallife.org](mailto:ssmith@valleyreallife.org) or call 509.232.0840

## FIRST IMPRESSIONS

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### BAPTISM ASSISTANT

**Details:** This behind-the-scenes person assists during worship service baptisms by greeting, directing people to changing stations and collecting/organizing data from those being baptized.

**Experience:** None.

**Schedule:** Thursday or Sunday services for approximately 15 minutes.

**Requirements:** Female. Must be friendly and organized.

**Contact:** Sandee Franklin, [sfranklin@valleyreallife.org](mailto:sfranklin@valleyreallife.org) or 509.232.0840

### COFFEE TEAM

**Details:** This ministry prepares coffee and sets up/cleans up the coffee table before or after worship services.

**Experience:** None. Training is provided.

**Schedule:** Thursdays or Sundays, about ½ hour prior to scheduled service and clean up after services.

**Requirements:** Must be able to do some heavy lifting.

**Contact:** Sandee Franklin, [sfranklin@valleyreallife.org](mailto:sfranklin@valleyreallife.org) or 509.232.0840

### COMMUNION/OFFERING TEAM

**Details:** This team is responsible for serving communion and collecting offering during a worship service.

**Experience:** None. Training is provided.

**Schedule:** Thursdays or Sundays.

**Requirements:** Friendly, responsible.

**Contact:** Sandee Franklin, [sfranklin@valleyreallife.org](mailto:sfranklin@valleyreallife.org) or 509.232.0840

### COMMUNION PREP TEAM

**Details:** Collaborate in the preparation and clean up of communion in this behind-the-scenes and valued ministry.

**Experience:** None. Training is provided.

**Schedule:** Requires approximately 30-45 minutes on Thursdays or Sundays. Preparation of communion takes place approximately 45 minutes before each service and about 15 minutes of clean up following.

**Contact:** Sandee Franklin, [sfranklin@valleyreallife.org](mailto:sfranklin@valleyreallife.org) or 509.232.0840

### USHERS

**Details:** This team is responsible for greeting and escorting people to their seats in the auditorium before and during the worship service.

**Experience:** None. Training is provided.

**Schedule:** Thursdays or Sundays during services. About 30 minutes during scheduled service.

**Requirements:** Friendly, good people skills, dependable.

**Contact:** Stuart Vogelmann, [svogelman@valleyreallife.org](mailto:svogelman@valleyreallife.org) or 509.232.0840

## FORWARD STUDENT MINISTRIES

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Forward Student Ministries shatters the stereotype that church is boring! Our services are created to celebrate life in a way that is fun for believers and welcoming to those who don't normally attend church.

We offer an experience that allows students to worship God in a way that makes it easy for them to invite their friends. It's an engaging, fun environment that middle and high school students won't want to miss! They'll love the upbeat atmosphere, zany games and energetic worship experience specially tailored to their age groups!

After a message designed to help them navigate the exciting, yet awkward journey between elementary and high school and high school and college, students will join a small-group chat about lessons in life. Ultimately, they'll leave better equipped for another week of real-world challenges!

Committed volunteers are needed to invest in the lives of these students each week. If you want to be a part of this life-changing ministry, contact Ryan Lingbloom, [rlingbloom@valleyreallife.org](mailto:rlingbloom@valleyreallife.org) or 509.232.0840.

## GUEST SERVICES

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### GREETERS

**Details:** Greeters are the first face of VRL, making those entering and exiting our doorways feel welcome. Responsibilities include greeting everyone who enters and exits the main doorways and ensures that new visitors are greeted, assist them with directions and answer any questions they may have. Lobby Greeters are responsible for greeting those entering auditorium and handing out connection cards and the VRL Weekly.

**Experience:** None. Training is provided.

**Schedule:** Thursdays or Sundays on a rotating schedule, as often as you want. Thursday shift: 30 minutes prior and after service. Sunday shifts: first shift is 8-8:30 and 9:30-10am and second shift is 11-11:30am and 12:30-1pm.

**Requirement:** Must have a sincere heart for people and friendly.

**Contact:** Scott Sparley, [ssparley@valleyreallife.org](mailto:ssparley@valleyreallife.org) or 509.232.0840

### HUB ATTENDANTS

**Details:** Welcome, inform and serve our guests with energy and friendliness at our Info, Small Groups or Events Hubs by answering questions, getting people connected and taking people where they need to go.

**Experience:** None. Training is provided.

**Schedule:** Thursdays or Sundays on a rotating schedule, as often as you want. Thursday shift: 30 minutes prior and after service. Sunday shifts: first shift is 8-8:30 and 9:30-10am and second shift is 11-11:30am and 12:30-1pm.

**Requirements:** Friendly, relational, helpful. Familiar with VRL ministries and events is helpful.

**Contact:** Scott Sparley, [ssparley@valleyreallife.org](mailto:ssparley@valleyreallife.org) or 509.232.0840

## MEALS MINISTRY

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### MEAL PROVIDERS

**Details:** These people provide an occasional meal and deliver to anyone in need in the Valley Real Life family due to illness, surgery, maternity or crisis.

**Experience:** None.

**Schedule:** Occasionally as needed and on a rotating basis (usually no more than once every couple of months).

**Contact:** Bobbi Condos, [bcondos@valleyreallife.org](mailto:bcondos@valleyreallife.org) or 509.232.0840

### MEAL TEAM LEADERS

**Details:** These people oversee and coordinate a small team of Meal Providers, calling their team when a meal need arises.

**Experience:** None.

**Schedule:** Varies, depending on needs within the church and on a rotating basis (usually no more than once every couple of months).

**Requirements:** Organized & good communication skills.

**Contact:** Bobbi Condos, [bcondos@valleyreallife.org](mailto:bcondos@valleyreallife.org) or 509.232.0840

## MEDIA AND TECHNOLOGY

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### SUNDAY MEDIA TECHNICIAN

**Details:** A successful worship service requires a variety of media support personnel, including camera operators, lighting technicians and song lyric technicians. Typical duties may include operating video cameras, handling stage lighting or displaying song lyrics on the main screen.

**Experience:** No formal experience is required. Anyone with interest in any of the above is welcome. Must be willing to learn & follow directions.

**Schedule:** Thursdays & Sundays are assigned in advance to a team of technicians, typically once a month per technician. If assigned to a Sunday, the expectation is that this volunteer will be available the assigned Sunday morning at 7am for rehearsal and during all church services. If assigned to a Thursday, the expectation is that this volunteer will be available the assigned Thursday evening at 6pm for rehearsal and during Thursday church service.

**Contact:** Erik Svendsen, [esvendsen@valleyreallife.org](mailto:esvendsen@valleyreallife.org) or 509.232.0840

### SOUND TECHNICIAN

**Details:** Responsible for the house mix for assigned church services.

**Experience:** Must have experience running a sound board (digital or analog) for a band, secular or otherwise.

**Schedule:** Sundays are assigned in advance to a team, typically once a month per technician. If assigned to a Sunday, the expectation is that this person will be available the prior Tuesday for rehearsal, the assigned Sunday morning at 7am for rehearsal, and during all church services. If assigned to a Thursday, the expectation is that this volunteer will be available the assigned Thursday evening at 6pm for rehearsal and during Thursday church service.

**Contact:** Erik Svendsen, [esvendsen@valleyreallife.org](mailto:esvendsen@valleyreallife.org) or 509.232.0840

### INFORMATION TECHNOLOGY

**Details:** Help with IT support tasks ranging from telecom, basic computer support tasks and security systems including cabling, setup, documentation, software updates, etc.

**Experience:** Experience working with telecom and/or computer systems.

**Schedule:** Schedule is flexible with some tasks while others will need to be done during off hours.

**Requirements:** Working knowledge with telecom and/or computer systems and very detailed oriented. Required to document and communicate all changes/additions. Due to the sensitive nature of some data, a background check and signed non-disclosure is required.

**Contact:** Scotty Smith, [ssmith@valleyreallife.org](mailto:ssmith@valleyreallife.org) or 509.232.0840

## MISSIONS MINISTRY/SOUL'D OUT CAFÉ'

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### SPOTLIGHT COORDINATORS

**Details:** The Spotlight Coordinator oversees one or more of the monthly Spotlights, which is a joint project between VRL Missions and Soul'd Out Café.

**Experience:** Training and support provided. You just need a heart to serve.

**Schedule:** Requires a two month commitment for a Spotlight. The actual time commitment varies depending on the ministry being spotlighted.

**Contact:** Bobbi Condos at [bcondos@valleyreallife.org](mailto:bcondos@valleyreallife.org) or 509-232-0840.

### TEAM MEMBERS

**Details:** Missions team members are needed. While we aren't quite sure of the specific needs, if you are interested, give us a call. We'd love to talk to you.

**Requirements:** A passion to serve locally or globally and reach others for Christ.

**Contact:** Josh Johnson at [jkj.johnson@gmail.com](mailto:jkj.johnson@gmail.com)

### SOUL'D OUT CAFÉ BARISTA

**Details:** Adult volunteers are needed to serve as baristas at the Café.

**Experience:** While prior barista experience is helpful, we will gladly train you.

**Schedule:** Schedule varies, however a typical time commitment would be 1 ½ hours on any Sunday you are available. You could also serve during all three services on a Sunday. Special events vary throughout the year.

**Requirements:** Friendly, outgoing personality and a passion to serve.

**Contact:** Bryan Johnson at [bryanj@sphcontrols.com](mailto:bryanj@sphcontrols.com) or 509.280.9098.

## SECURITY & MEDICAL

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### SECURITY TEAM

**Details:** Provide security for various ministry events & church services.

**Experience:** Prefer military or law enforcement background.

**Schedule:** Varies according to ministries and church service schedules.

**Requirements:** Excellent people, communication and leadership skills, able to work in sensitive situations.

**Contact:** Stuart Vogelmann, [svogelman@valleyreallife.org](mailto:svogelman@valleyreallife.org) or 509.232.0840

### MEDICAL RESPONSE TEAM

**Details:** This first response team will provide medical help during church services or events.

**Experience:** EMT, RN, LPN, NP, PA or MD.

**Schedule:** Church services, Wednesday evenings for FORWARD Youth Church and events.

**Requirements:** Must have excellent people skills.

**Contact:** Stuart Vogelmann, [svogelman@valleyreallife.org](mailto:svogelman@valleyreallife.org) or 509.232.0840

### PARKING ATTENDANTS

**Details:** Direct traffic on holidays and events.

**Experience:** None.

**Schedule:** Varies according to event and holiday schedules.

**Requirements:** Excellent people and communication skills.

**Contact:** Stuart Vogelmann, [svogelman@valleyreallife.org](mailto:svogelman@valleyreallife.org) or 509.232.0840

## SMALL GROUPS

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### SMALL GROUP LEADER

**Details:** Small Group Leaders facilitate/shepherd people in a small group environment with a focus of discipling others to be Christ followers.

**Experience:** Three months of small group life experience.

**Schedule:** One evening per week (2 hrs) and some additional weekly prep, calls and visits (1-2 hr).

**Requirements:** Must be involved in a Care Group for at least three months. Must complete the Small Group Training Course. This is a one-year commitment.

**Contact:** Dave Christensen, [dchristensen@valleyreallife.org](mailto:dchristensen@valleyreallife.org) or 509.232.0840

### HOST HOME LEADER

**Details:** Host Home Leaders provide their homes for Care Group and Small Group meetings. This is a great ministry that shows the gift of hospitality on the part of the Host Home couple.

**Experience:** Three months of small group life experience.

**Schedule:** One evening per week. Approximately 2 hours each week.

**Requirements:** Must be involved in a Care Group for at least three months. Must complete the Small Group Training Course. This is a one-year commitment.

**Contact:** Dave Christensen, [dchristensen@valleyreallife.org](mailto:dchristensen@valleyreallife.org) or 509.232.0840

### SMALL GROUP COACH

**Details:** Minister to the spiritual, emotional and physical needs of the Small Group Leaders under their care.

**Experience:** Six months of small group life experience.

**Schedule:** One-on-one visits with Small Group Leaders, visit Small Group meetings as needed and attend Coach Leader meetings (3-4 hours per week).

**Requirements:** Must be involved in a Care Group for at least six months. Must complete the Small Group and Coaches Training Course. This is a one-year commitment.

**Contact:** Dave Christensen, [dchristensen@valleyreallife.org](mailto:dchristensen@valleyreallife.org) or 509.232.0840

## SPECIAL EVENTS

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### FOOD PREP/SERVERS

**Details:** Volunteer for special events by prepping food, set up, serving and cleaning in the kitchen on an as needed basis.

**Experience:** Can be on feet for extended periods of time. No experience needed. An ability to use kitchen equipment is helpful.

**Schedule:** Varies, depending on schedule of special events.

**Requirements:** Must acquire a Food Handlers Permit.

**Contact:** Scotty Smith, [ssmith@valleyreallife.org](mailto:ssmith@valleyreallife.org) or 509.232.0840

### CHILDCARE PROVIDERS

**Details:** Provide childcare during special events or classes at VRL.

**Experience:** None.

**Schedule:** Varies, depending on schedule.

**Requirements:** Enjoy interacting with children. Will need to fill out a Volunteer Application and Background Check prior to volunteering in this area.

**Contact:** Sandee Franklin, [sfranklin@valleyreallife.org](mailto:sfranklin@valleyreallife.org) or 509.232.0840

### VISION/PLANNING TEAM

**Details:** Join our Special Events Vision/Planning Team to host Community Outreach Events (i.e., Easter Egg Hunt, Christmas, and Summer Camp). Serve on our Special Events Admin Team or on a solo event.

**Experience:** Experience managing and coordinating large crowds is helpful, but not required.

**Schedule:** Special Events Admin Team meets weekly on Thursdays from 11am-12pm (1 hour per week), Solo Event Team Members need to be willing to communicate with Admin Team by phone and must be willing to serve at the specified event (events are typically about 3 hours per event)

**Contact:** Brad Pesnell, [bpsnell@valleyreallife.org](mailto:bpsnell@valleyreallife.org) or 509.232.0840

## SPORTS OUTREACH

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### UPWARD SPORTS PROGRAM TEAMS

**Details:** Help with building up a team of volunteers and various tasks related to operating a successful UPWARD sports program for children in 1<sup>st</sup> through 6<sup>th</sup> grade. Volunteer positions range from schedule coordinator, setup/teardown crew, concessions, announcer, score keepers, check-in, coaches, referees, devotions and prayer partners.

**Experience:** Experience working with children, guardians and other volunteers in a positive supportive competitive sport program with the goal of reaching children with the gospel of Christ.

**Schedule:** Schedule is dependent on seasonal practice and games schedules. Typically, Basketball in December through February. Outdoor sports (soccer and flag football) in the Spring, Summer and Fall.

**Requirements:** Working with children in coaching, refereeing and leadership roles require background checks.

**Contact:** Scotty Smith, [ssmith@valleyreallife.org](mailto:ssmith@valleyreallife.org) or 509.232.0840

## TRANSPORTATION

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### BUS DRIVERS

**Details:** This ministry transports students from the Freeman area on Wednesday nights for Forward Youth Church and transports students to and from Winter and Summer Camps as needed.

**Experience:** Must have experience and licensing to drive a passenger bus.

**Schedule:** Wednesday nights on a rotating basis and as needed for Winter and Summer Camps.

**Requirements:** Washington State CDL P1 license. Will need to fill out a Volunteer Application and Background Check prior to volunteering in this area.

**Contact:** Stuart Vogelmann, [svogelman@valleyreallife.org](mailto:svogelman@valleyreallife.org) or 509.232.0840

## WOMEN'S MINISTRY

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### HOSPITALITY TEAM

**Details:** This ministry includes greeting, setting up, tearing down and/or serving at Women's Ministry events such as breakfasts, luncheons and the like.

**Experience:** None necessary. Training will be provided.

**Schedule:** Varies according to the specific event.

**Requirements:** A warm smile & heart with a willingness to serve.

**Contact:** Kathy Olsen, [kolsen@valleyreallife.org](mailto:kolsen@valleyreallife.org) or 509.232.0840

### FOOD TEAM

**Details:** Includes planning, purchasing and preparing food for specific Women's Ministry events.

**Experience:** Basic meal-planning experience.

**Schedule:** Varies according to the specific event.

**Requirements:** Must have a Food Handlers Permit.

**Contact:** Kathy Olsen, [kolsen@valleyreallife.org](mailto:kolsen@valleyreallife.org) or 509.232.0840

### DECORATING TEAM

**Details:** This ministry includes planning, purchasing and decorating for specific Women's Ministry events and all-church events such as Christmas.

**Experience:** Basic understanding of color and design.

**Schedule:** Varies according to the specific event.

**Requirements:** Must enjoy being creative.

**Contact:** Kathy Olsen, [kolsen@valleyreallife.org](mailto:kolsen@valleyreallife.org) or 509.232.0840

### DRAMA/SKIT TEAM

**Details:** This team organizes, plans and produces skits/dramas as needed at various women's events.

**Experience:** None necessary but a desire to perform is helpful.

**Schedule:** Varies according to the specific event.

**Requirements:** Comfortable performing in front of an audience with ability to memorize lines.

**Contact:** Kathy Olsen, [kolsen@valleyreallife.org](mailto:kolsen@valleyreallife.org) or 509.232.0840

### MUSIC TEAM

**Details:** This team includes those with vocal and/or instrumental capabilities to perform at various women's events.

**Experience:** Performance background needed.

**Schedule:** Varies according to the specific event.

**Requirements:** Must have an ability to sight read music, strong vocals and/or competency with a musical instrument.

**Contact:** Kathy Olsen, [kolsen@valleyreallife.org](mailto:kolsen@valleyreallife.org) or 509.232.0840

## WORSHIP MINISTRY

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### WORSHIP TEAM MEMBERS

**Details:** To have a worship department made of team members (Vocalists, Drummers, Bass Players, Keyboard Players, Percussion, Electric Guitar, Acoustic Guitar, Sound Techs, Choir Directors, Worship Leaders, Choir, Stage Crew) that are engaging the heart of God in worship; working as a collective team to bring a sound and energy to worship that will inspire this generation to serve God.

**Experience:** Yes. We will talk more about this during scheduled appointment.

**Schedule:** Available for Thursday and Sunday services.

**Requirements:** Complete Worship Team Application and audition (by appointment).

**Contact:** Erik Svendsen, [esvendsen@valleyreallife.org](mailto:esvendsen@valleyreallife.org) or 509.232.0840